

**Board of Directors,  
Cleveland County Rural Water District #1**

Thursday, October 9, 2025  
7:00pm at the District Office (11341 SH 39 East)

The agenda for the meeting was posted at the meeting location on October 7, 2025 @ 8:30am.

**1. Call to order and roll call.**

The meeting was called to order by Chairman Richard Murnan at 7:04. The Board members in attendance were Gary Koehn, Jo Ann Miller, Michael Morrissey, Robert Grisham, and Richard Murnan. Jeannie Salmon arrived at 7:44pm. All Board Members were present.

**2. Accept minutes of past meeting(s).**

- a. Minutes for the September 11, 2025, Regular Meeting were reviewed. A motion was made by Robert Grisham and seconded by Gary Koehn to accept September 11, 2025, Regular Meeting minutes with grammatical corrections made to 4c., 4d., 4g., 10a., and 12a(iv). Voice vote was unanimous in favor, and the motion was carried.

**3. Consider actions in support of construction.**

- a. Regional water project:
  - i. No additional actions have occurred with this grant.
- b. County ARPA project:
  - i. A meeting with the County project overseer from Project 929 along with Kim Hornbuckle and Richard Murnan were held at the Norman office of Project 929. The District was asked to provide a project schedule for the remainder of the County ARPA funds. A deadline of October 30 was set to provide the information.
- c. OWRB ARPA project:
  - i. A preconstruction meeting for the elevated water tower is scheduled for October 22, 2025, and will be held at the District's office/shop.
  - ii. Actions to make repairs to a flood-damaged roadway in the Lexington Wildlife Management Area are underway.
  - iii. The fencing project around the new land acquired at the District's standpipe near 168<sup>th</sup> and Moffatt Road is also underway.
- d. Consider action on constructing concrete pads for the stationary generators and propane tanks.
  - i. Engineering drawings of the stationary generators confirm the size of the generator pads needs to be at least 115 inches x 48 inches, therefore enlarging the pads to 10.5'x5' would be appropriate.
- e. ODEQ has not issued the construction permit for the 3 wells and transport/distribution water mains as of this time. Plans were submitted to ODEQ in mid-September.
  - i. A motion was made by Jeannie Salmon and seconded by Gary Koehn to approve a resolution to bid the 3 new water wells and associated transport watermains project as soon as the ODEQ approves the project plans. Roll call vote was unanimous in favor, and the motion was carried.

- ii. A motion was made by Jeannie Salmon and seconded by Gary Koehn to approve a resolution to bid the distribution watermain project as soon as the ODEQ approves the project plans. Roll call vote was unanimous in favor, and the motion was carried.
  - f. OWRB provided a certificate of signatures document to record those Board Members designated to handle the Application for Permit of Water Use. A motion was made by Jeannie Salmon and seconded by Robert Grisham to complete the certificate with signatures from Richard Murnan, Robert Grisham, and Jo Ann Miller. A voice vote was unanimous in favor, and the motion was carried.
  - g. No other items were introduced.
4. **Consider actions in support of operations.**
- a. The Monthly Operator's Report was provided by Royce Hinkle.
  - b. Two new meters were installed on 10/2/2025 for homeowners Alcazar (Moffatt Road) and Sides (96<sup>th</sup> Street).
  - c. There are three possible new meter installations that await payment of fees and paperwork:
    - i. Leland Johnson at 16140 168<sup>th</sup> Street,
    - ii. Julie Kleckner at 19401 144<sup>th</sup> Street,
    - iii. Matthew and Janell Maral at 14600 Flat Armadillo Road,
  - d. No additional vendors will be added to the routine monthly invoices.
  - e. No other items were introduced.
5. **Consider requests for non-routine expenditure.**
- a. A motion was made by Richard Murnan and seconded by Jo Ann Miller to approve a \$495 payment to Arnold Trucking for gravel to complete the LWMA roadway repair. Roll call vote was unanimous in favor, and the motion was carried.
6. **Review external interactions since last regular Board meeting.**
- a. No external meetings occurred.
7. **Chairman's report.**
- a. No other information was introduced that had not previously been discussed.
8. **Vice Chairman's report.**
- a. Visits with James Keeler on the electrical needs for installing the transfer switch on Well #1 are underway.
  - b. A motion was made by Richard Murnan and seconded by Jeannie Salmon to approve purchases of electrical components necessary to complete the transfer switch at Well #1 with a limit of not to exceed \$2,000.00. Roll call vote was unanimous in favor, and the motion was carried.
9. **Secretary's report.**
- a. No other information was introduced that had not previously been discussed.

10. **Treasurer's report.**

- a. The October 2025 Treasurer Report was not printed prior to the meeting and will be tabled till the November 2025 meeting.

11. **Annual Membership Meeting scheduled for November 20, 2025.**

- a. A motion was made by Jeannie Salmon and seconded by Gary Koehn to reschedule the Annual Membership Meeting to November 13, 2025, starting at 7pm. The announcement of the Annual Membership Meeting change will be mailed with the November Billing on October 31, 2025. Voice vote was unanimous in favor of the motion.

12. **Consider date and place of next regular meeting.**

- a. The next regular board meeting was scheduled for November 13, 2025. The meeting location will be at the District Office/Shop and will begin following the Annual Membership Meeting.

13. **Identify prior actions and agenda items for next regular meeting.**


- a. Items that were mentioned:
  - i. Security system.
  - ii. Status of the fencing project around new property.
  - iii. Propane tank rental through Rush Propane.
  - iv. Concrete pads for Stationary Generators (need size and thickness).

14. **Public comments.**

No visitors were present.

15. **Adjourn.**

The meeting was adjourned at 9:20pm with a motion by Gary Koehn and seconded by Jeannie Salmon. Voice vote was unanimous in favor and the motion carried.

  
Jo Ann Miller, Secretary  
Cleveland County Rural Water District #1