

**Board of Directors,
Cleveland County Rural Water District #1**

Thursday, September 11, 2025
7:00pm at the District Office (11341 SH 39 East)

The agenda for the meeting was posted at the meeting location on September 9, 2025 @ 8:10am.

1. Call to order and roll call.

The meeting was called to order by Chairman Richard Murnan at 7:03. The Board members in attendance were Jeannie Salmon, Jo Ann Miller, Robert Grisham, and Richard Murnan. Board Member Gary Koehn was absent.

2. Accept minutes of past meeting(s).

- a. Minutes for July 10, 2025, Regular Meeting were reviewed. A motion was made by Jeannie Salmon and seconded by Robert Grisham to accept the July 10, 2025, Regular Meeting minutes with one change to 3d(i) changing the acronym FRB to FFB (i.e., First Fidelity Bank). Voice vote was unanimous in favor, and the motion was carried.
- b. Minutes for August 14, 2025, Regular Meeting were reviewed. A motion was made by Jo Ann Miller and seconded by Jeannie Salmon to accept the August 14, 2025, Regular Meeting minutes with changes to 3c(i) and 3c(ii) both addressing the same correction of changing the acronym FRB to FFB. Voice vote was unanimous in favor, and the motion carried.

3. Consider actions in support of construction.

- a. Regional water project:
 - i. No additional actions have occurred with this grant.
- b. County ARPA project:
 - i. The project scope for the County ARPA has expanded to include all three wells and transport lines within the groundwater well field located in the Lexington Wildlife Management Area (LWMA).
- c. OWRB ARPA project:
 - i. The OWRB ARPA engineer, Matthew Cortez, has approved the use of ARPA funds to cover fencing around the District's newly acquired property adjacent to the existing water standpipe. The District will initially use funds from our FFB Interest-Only account to cover project costs. Upon completion, receipts and supporting documentation will be submitted for reimbursement. Due to a backlog of work, Lopez Fencing has this work scheduled in October.
 - ii. The OWRB ARPA engineer, Matthew Cortez, has approved the use of ARPA funds to cover repairs to the flood-damaged roadway used for monitoring water wells in the LWMA. The District will initially fund the project through its FFB Interest-Only account. Upon completion of the work, receipts and required documentation will be submitted for reimbursement. The roadway repairs currently lack only a load of gravel to complete this task.
- d. Consider action on constructing concrete pads for the stationary generators and

propane tanks.

- i. This action will be postponed since the size and thickness of the concrete pads was unclear.
 - ii. The two stationary generators arrive on August 7, 2025.
- e. ODEQ has not issued the construction permit for the 3 wells and transport/distribution water mains as of this time.
- f. No other items were introduced.

4. Consider actions in support of operations.

- a. The Monthly Operator's Report was provided by Royce Hinkle.
 - i. Four regulators for the chlorine dosing equipment have been ordered.
 - ii. No major issues over the last month of operations.
- b. There are five possible new meter installations:
 - i. Leland Johnson at 16140 168th Street,
 - ii. Julie Kleckner at 19401 144th Street,
 - iii. Matthew and Janell Maral at 14600 Flat Armadillo Road,
 - iv. Angela Alcazar at Lot #3 Moffatt Road, and
 - v. William Sides at 17330 96th Street.
- c. Water meters for Alcazar and Sides are waiting on paperwork and final payments and are expected to be installed in late September or early October.
- d. During May 2025, ODEQ conducted an inspection of the well locations and listed two items that need attention. Flush valves at each well need rock to break water flow when flushing the water wells. They also stated the lids covering the well meters need to have some way to be locked. This work has been partially completed.
- e. The ODEQ engineering review fee for a construction permit has been submitted.
- f. No additional vendors will be added to the routine monthly invoices.
- g. The Oath of office was given by Jo Ann Miller to our newest Director, Michael Morrissey. Welcome to the Board.
- h. No other items were introduced.

5. Consider requests for non-routine expenditure.

- a. A motion was made by Michael Morrissey and seconded by Jo Ann Miller to reimburse Robert Grisham for registering the title on the trailer generator (\$72.00). The roll call vote was unanimous, and the motion carried.

6. Review external interactions since last regular Board meeting.

- a. No external meetings occurred.

7. Chairman's report.

- a. No other information was introduced that had not previously been discussed.

8. Vice Chairman's report.

- a. No other information was introduced that had not previously been discussed.

9. Secretary's report.

- a. No other information was introduced that had not previously been discussed.

10. **Treasurer's report.**

- a. The August 2025 Treasurer Report was considered for approval. A motion was made by Richard Murnan and seconded by Robert Grisham to approve the report. The roll call vote was unanimous, and the motion carried.
- b. The September 2025 Treasurer Report was considered for approval. A motion was made by Robert Grisham and seconded by Jo Ann Miller to approve the report. The roll call vote was unanimous, and the motion carried.

11. **Consider date and place of next regular meeting.**

- a. The next regular board meeting was scheduled for October 9, 2025. The meeting location will be at the District Office/Shop.

12. **Identify prior actions and agenda items for next regular meeting.**

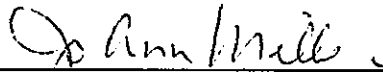
- a. Items that were mentioned:
 - i. Security system.
 - ii. Status of the fencing project around new property.
 - iii. Rental of two propane tanks through Rush Propane.
 - iv. Concrete pads for the stationary generators. We need the specifications on the size and thickness of the pad.

13. **Public comments.**

Michael Morrissey was our only member of the general public until he was sworn in as a new Board Member.

14. **Adjourn.**

The meeting was adjourned at 8:55pm with a motion by Jo Ann Miller and seconded by Jeannie Salmon. Voice vote was unanimous in favor and the motion carried.



Jo Ann Miller, Secretary
Cleveland County Rural Water District #1