

Minutes for the Regular Meeting of the

**Board of Directors,  
Cleveland County Rural Water District #1**

Thursday, March 12, 2026  
CCRW#1 Office, 11341 SH 39 East  
At 7pm

The agenda for the meeting was posted at the meeting location on March 10, 2026 @ 6:30pm.

**1. Call to order and roll call.**

The meeting was called to order by Chairman Richard Murnan at 7:07pm. The Board members in attendance were Jeannie Salmon, Jo Ann Miller, Michael Morrissey, Robert Grisham, Gary Koehn, and Richard Murnan. All Board members were present.

**2. Accept minutes of past meeting(s).**

- a. Minutes for February 12, 2026, Regular Board Meeting were not available for this meeting.

**3. Consider actions in support of construction.**

- a. Regional water project:
  - i. The District is working with Ms. Emily Hoskin from Communities Unlimited to complete the ODEQ Loan Forgiveness application.
  - ii. The Archaeological Survey report conducted on the Lexington Wildlife Management Area (LWMA) was forwarded by the Oklahoma Department of Wildlife Conservation (ODWC) to the Oklahoma Archaeological Survey and the State Historical Preservation Officer on March 9, 2026. These offices have 30 days to review the report.
- b. County ARPA project:
  - i. Invoice for the archaeological survey conducted by Cojeen Archaeological Services has been received and will be considered for payment at the April 2026 Board Meeting.
- c. OWRB ARPA project:
  - i. With the foundation of the elevated water tower completed on December 19, 2025, the site is now ready for delivery of preformed steel panels delivered via semi-truck from Caldwell Tanks construction yard located in Kentucky. On-site construction is scheduled to begin in mid-March.
- d. ODEQ Loan Forgiveness.
  - i. Work has begun on collecting all the necessary documents to apply for the Loan Forgiveness. A meeting with Ms. Emily Hoskin (Communities Unlimited) and Ms. Cady Belsky (ODEQ) is planned for March 24, 2026, at the District Office/Shop to review all the remaining policies, procedures, audits, etc. required with the Loan Forgiveness Program.
- e. No other items were introduced.

**4. Consider actions in support of operations.**

- a. The Monthly Operator's Report was provided by Royce Hinkle. Mr. Hinkle mentioned the need for parts to make repairs such as 6 lids and a complete meter box for a new install along 168<sup>th</sup> Street. Those parts will be purchased from

Pioneer Supply.

- b. No additional vendors will be added to the routine monthly invoices.
- c. The monthly payment to ODWC will drop to \$633.84 starting with the May payment. For comparisons, the 2025 rate was \$1,069.02/month.
- d. There are three possible new meter installations that await payment of fees and paperwork:
  - i. Leland Johnson at 16140 168<sup>th</sup> Street,
  - ii. Julie Kleckner at 19401 144<sup>th</sup> Street,
  - iii. Matthew and Janell Maral at 14600 Flat Armadillo Road,
- e. No other items were introduced.

5. **Consider requests for non-routine expenditure.**

- a. The annual insurance through the OWRA is due by May 15. The amount is \$6,314.10. A motion was made by Richard Murnan and seconded by Gary Koehn to continue the annual insurance policy. A roll call vote was unanimous in favor and the motion passed.
- b. A request was made to reimburse Robert Grisham \$1,097.21 for electrical parts needed to connect the portable generator to Well #1. Dealers Electric would not take a credit card over the phone, so Robert used his personnel credit card to pay for the parts. A motion was made by Richard Murnan and seconded by Jo Ann Miller to reimburse Robert Grisham for \$1,097.21. A roll call vote was unanimous in favor and the motion passed.
- c. A request was made to reimburse Royce Hinkle \$197.99 for a metal gate that would pair up with the previous metal gate that used to gain access to the Sherman property. Using both gates access will move to the north/south fence on the east side of the property. Both gates can be opened to allow easy passage with cattle trailers. A motion was made by Jeannie Salmon and seconded by Jo Ann Miller to reimburse Royce Hinkle \$197.99 for the metal gate. A roll call vote was unanimous in favor and the motion passed.
- d. No additional requests were made.

6. **Review external interactions since last regular Board meeting.**

- a. Robert Grisham had numerous conversations with James Keeler with construction of portable hookups for the portable generator.
- b. No other items were introduced.

7. **Chairman's report.**

- a. The annual ORWA Conference is held this year at the Embassy Suites hotel in Norman, OK. Training will be offered April 23 and the morning of April 24. Currently, Michael Morrissey, Jo Ann Miller, and Richard Murnan will be attending, and the cost is \$150/person.
- b. No other information was introduced that had not previously been discussed.

8. **Vice Chairman's report.**

- a. The internet traffic on our District's website appears to be very high (over 6,000 hits/month) and increasing. Not an issue, however it might be something we should keep track of.
- b. No other information was introduced that had not previously been discussed.

9. **Secretary's report.**

- a. No other information was introduced that had not previously been discussed.

10. **Treasurer's report.**

- a. The Board reviewed the March 2026 Treasurer's Report. A motion was made by Gary Koehn and seconded by Michael Morrisey to approve the report without any changes. A roll call vote was unanimous in favor and the motion passed.
- b. A motion was made by Richard Murnan and seconded by Gary Koehn to move \$97K from the FFB Interest Only account (4320) to the McClain Bank Super T account. McClain Bank offers a higher interest rate than FFB.

11. **Consider date and place of next regular meeting.**

- a. The next regular board meeting was scheduled for April 9, 2026. The meeting location is the District Office/Shop at 7pm.

12. **Identify prior actions and agenda items for next regular meeting.**

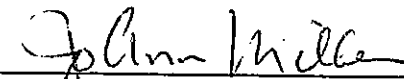
- a. February 12, 2026 Meeting minutes.
- b. Cable ends exchanged with Dealer's Electric.
- c. Bank transfer information.
- d. Camera installs asking if James Keeler would be available.

13. **Public comments.**

- a. No visitors were present.

14. **Adjourn.**

The meeting was adjourned at 8:21pm with a motion by Gary Koehn and seconded by Jeannie Salmon. Voice vote was unanimous in favor and the motion carried.



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Jo Ann Miller, Secretary  
Cleveland County Rural Water District #1