

**Board of Directors,  
Cleveland County Rural Water District #1**

Thursday, January 8, 2026  
CCRW#1 Office, 11341Sh39 East  
At 7pm

The agenda for the meeting was posted at the meeting location on January 6, 2026 @ 6:30pm.

**1. Call to order and roll call.**

The meeting was called to order by Chairman Richard Murnan at 7:06pm. The Board members in attendance were Gary Koehn, Michael Morrissey, Robert Grisham, Jo Ann Miller and Richard Murnan. Board member Jeannie Salmon was absent.

**2. Accept minutes of past meeting(s).**

- a. Minutes for December 11, 2025, Regular Meeting were not available for the meeting. These minutes will be reviewed at the next regular meeting in February.

**3. Consider actions in support of construction.**

- a. Regional water project:
  - i. The District's Emergency Response Plan is being worked by Robert Grisham.
  - ii. Jo Ann Miller is working on our financial records in preparation of an Audit. Once we expend \$750,000 of federal funds a Single Audit is required for that fiscal year. The District will have 9 months to complete the Audit and submit to the appropriate federal office.
  - iii. Kim Hornbuckle is working on providing a milestone schedule that is being requested by the administrators of the County ARPA (i.e., 929 Strategies group).
  - iv. A budget narrative is being created by Kim Hornbuckle to show a high-level breakdown of construction activities and anticipated costs. This is also being requested by the County.
  - v. Additional funding options discussed with OWRB and ODEQ.
    1. December 29, 2025, meeting at OWRB office with Gretchen Olmeda and Ariel LaMontagne. Richard Murnan was involved with a 1.5 hour meeting where project background was discussed, current projects, as well as the Phase 2 plan to install the 12" water line to areas in Slaughterville and south of Noble.
  - vi. January 6, 2026, meeting at ODEQ office with Issac Cornelison and Brent Polise with ODEQ, Gretchen Olmeda and Ariel LaMontagne of OWRB, and Kim Hornbuckle with WDB Engineering. ODEQ stated a \$800K Loan Forgiveness could be supported for the distribution water lines that will eliminate dead-end water lines and the creation of water loops. The District should move forward with the loan forgiveness application forms and send all necessary paperwork at least a couple of months prior to the potential cutoff of such a program that being the beginning of the State of Oklahoma new fiscal year, July 1, 2026.

- b. County ARPA project:
  - i. No activity since our December meeting.
- c. OWRB ARPA project:
  - i. Construction of the elevated water tower began on December 8, 2025, with mobilization by the concrete foundation contractor, Ozarka Mountain Concrete. The foundation was completed by December 19, 2026.
- d. ODEQ Permits received.
  - i. The District received Permit No. WL000014250634 dated Nov 7, 2025, for Distribution Water Lines that will connect to Wells, Waterlines, and Appurtenances. This permit covers construction completed by M&T Septic and Backhoe, Inc.
  - ii. The District received Permit No. WW000014250635 dated Nov 7, 2025, for Wells and Appurtenances and Waterlines and Appurtenances. This permit covers construction to be completed by Diversified Construction Well Service of Oklahoma,
- e. No other items were introduced.

4. **Consider actions in support of operations.**

- a. The Monthly Operator's Report was provided by Royce Hinkle.
- b. An issue with the drive-by meter reading equipment appeared to be operational but required several restarts of the drive-by computer in order to complete the route.
- c. There are three possible new meter installations that await payment of fees and paperwork:
  - i. Leland Johnson at 16140 168<sup>th</sup> Street,
  - ii. Julie Kleckner at 19401 144<sup>th</sup> Street,
  - iii. Matthew and Janell Maral at 14600 Flat Armadillo Road,
- d. No additional vendors will be added to the routine monthly invoices.
- e. No other items were introduced.

5. **Consider requests for non-routine expenditure.**

- a. Following a description of invoice that covered the foundation work on the elevated water tower, a motion was made by Gary Koehn and seconded by Jo Ann Miller to approve the Caldwell Tanks, Inc. Pay Application #1 for \$206,154.00. This expense will be paid using the OWRB ARPA funds. A roll call vote was unanimous in favor and the motion passed.
- b. Following a brief discussion on the repairs made to the drive-by meter reading computer, a motion was made by Gary Koehn and seconded by Robert Grisham to pay the UTS invoice 5106651007.001 for repair to drive-by meter computer in the amount of \$500.00. A roll call vote was unanimous in favor and the motion passed.
- c. No additional requests were made.

6. **Review external interactions since last regular Board meeting.**

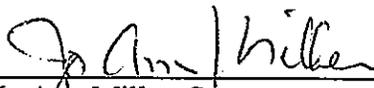
- a. No items were introduced.

7. **Chairman's report.**

- a. No other information was introduced that had not previously been discussed.

8. **Vice Chairman's report.**
  - a. No other information was introduced that had not previously been discussed..
9. **Secretary's report.**
  - a. No other information was introduced that had not previously been discussed.
10. **Treasurer's report.**
  - a. The January Treasurer's Report was not available for this meeting. Review of the Report will be rescheduled for the February Regular Meeting.
11. **Consider date and place of next regular meeting.**
  - a. The next regular board meeting was scheduled for February 12, 2026. The meeting location will be at the District Office/Shop at 7pm.
12. **Identify prior actions and agenda items for next regular meeting.**
  - a. Items that were mentioned:
    - i. Security system.
    - ii. December 2025 Regular Meeting Minutes
    - iii. January 2026 Treasurer Report
13. **Public comments.**
  - a. No visitors were present.
14. **Adjourn.**

The meeting was adjourned at 8:17pm with a motion by Gary Koehn and seconded by Michael Morrisey. Voice vote was unanimous in favor and the motion carried.

  
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Jo Ann Miller, Secretary  
Cleveland County Rural Water District #1